



Communities & Health Professionals Together

Program Year 2 Outline

Department of Family & Community Medicine

2013-2014

PGY2 = two 2-week rotations (8 days total)

PGY2 Block #1 – 2 weeks (4 days):

Community Meeting: Meet with Community Liaison (CL) on first day of CHPT block time to reintroduce CHPT program and expectations

Community Liaison Expectations:

- Check-in with resident on any thoughts/ideas since last CHPT time (continue brainstorming activities)
- Assist interns with refining these “big ideas” into “slices” that will help form a manageable project
- Connect residents to programs/services for collaborative opportunities and project development
- Assist interns in completing workbook activities (*First Steps of Project Planning; Developing an Intervention; Create a Draft Project Logic Model; Identifying Partners; Outcome Measures*)

Resident Expectations:

- Complete assigned reading materials (chp. 2 in *Resident Project Workbook*) before block time – workbook activities will be completed during your block time with the support of your Community Faculty
- Complete workbook activities/pages 24-39 during this block

Rotation Work Products:

- Activities on pgs. 24-39 including: *First Steps of Project Planning; Developing an Intervention; Create a Draft Project Logic Model; Identifying Partners; Outcome Measures*
- Make sure to jot down your thoughts/ideas in the *Daily Journal* on pgs. 38 & 39!

Debrief Meeting: Schedule a time to meet with the CL to talk about your experience during this block time; this meeting should take place within 2 weeks of completing this block time. Bring your completed workbook to this meeting!

****Special Note:** Consider submitting your project to the IRB for review in the event that you would like to publish your project and/or findings. It is easier to do so now than to wait until your project is completed.

See Block #2 information on next page.



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PGY2 Block #2 – 2 weeks (4 days):

Progress Meeting: Meet with Community Liaison (CL) on first day of CHPT block time to reintroduce CHPT program and expectations

Community Meetings: Resident will schedule as needed

Resident Expectations:

- Continue to work on logic model and refine project plan
- Meet with key partners, assets, and associations as needed
- If needed, complete the *Budget Worksheet* and *Funds Request Form*
- Formulate a sustainability plan for project
- Provide follow-up communication with Community Partners and CL on progress

Rotation Work Products:

- Updated activities from PGY2 Block #1
- PGY2 Progress Report
- Budget Worksheet & Funds Request Form (if applicable)

Debrief Meeting: Make sure to check in with the CL to provide updates on your progress. Bring your completed workbook and PGY2 Progress Report to this meeting.

****Special Note:** Now that you've completed PGY2 you should begin implementing your project! This does not mean that your project should be "set in stone" but, rather, you can continue to make small changes as you move forward with implementing your project. As you continue to work with community partners and using learning conversations you may find that you make some small tweaks to your project – this is normal! However, be careful not get bogged down in these changes and make sure to move forward.